The PIC CARE Customer must submit this Connectivity Form to Ziply Fiber via email: [pic.care@ziplyfiber.com](mailto:pic.care@ziplyfiber.com) and [Data.Transmission.Support@ziplyfiber.com](mailto:Data.Transmission.Support@ziplyfiber.com) prior to the configuration of the Customer within Northwest Fiber Data Center. All PIC CARE Customer information requested below must be provided for the request to be completed.

|  |  |
| --- | --- |
| PIC CARE Customer Point of Contact Information | |
| **Date** |  |
| **Company Name** |  |
| **Company Contact**  **Address** |  |
| **E-mail address** |  |
| **Phone** |  |
| **Fax** |  |
| **PIC CARE Customer Third Party Vendor Contact Information** | |
| **Company Name** |  |
| **Company Contact**  **Address** |  |
| **E-mail address** |  |
| **Phone** |  |
| **PIC CARE Customer Technical Contact** | |
| **Name** |  |
| **E-mail** |  |
| **Phone** |  |
| **Help Desk 24hr Contact** |  |

**Please indicate if you require the following feeds:**

**CARE Feed**

| **The following Information is required.** | |
| --- | --- |
| Preferred Connection Type | NDM (Connect:Direct) via VPN or Dedicated  SFTP (SSH) (using our server)  SFTP (SSH) (using your server) |
| If NDM | Node Name :  IP address :       Port : 1364  NDM via VPN - Peer IP address: |
| If SFTP | DNS :       <if using your SFTP server>  IP address :       <if using your SFTP server>  \*\* If using our SFTP site, we will provide logon credentials and directory  \*\* If we pick up files from an FTP site, we require read/write privileges to ensure that we never pick up the same file more than once. |

| **The following information required for NDM and SFTP** | |
| --- | --- |
| Credentials | User Name :       <if using NDM or your SFTP server>  Password :       <please provide via phone> |
| Server’s Operating System, | Unix  OS/390  Windows  OS/400  Other |
| Number of files | Number of files per cycle/frequency : |
| Frequency / Timeframe | Daily  Weekly  Monthly  Other  Transmission timeframe : |
| File Size | Average estimated size of files : |
| Mode | EBCDIC  ASCII  BINARY |
| Encrypted File ? | Using GPG or PGP (If inbound to Northwest Fiber provide encryption key)  **YES  NO** |
| Acknowledgement Requested | Do you want acknowledgement?  **YES  NO** |
| Byte size | Byte size  **960  1500** |
| CARE Inbound File Names & Directories | Directories :  File names :  Must be unique, containing a date/time stamp or sequence number |
| CARE Outbound File Names & Directories | Directories :  File names :  Must be unique, containing a date/time stamp or sequence number |
| Special Instruction / Comments | Any other information that Northwest Fiber should know. |

| **Ziply Fiber Internal Use only** | |
| --- | --- |
| ISR # |  |
| Start Date |  |
| Due Date |  |
| CARE Implementer |  |
| Description of feed/Status |  |
| Pluto Username |  |
| Pluto Process Name |  |
| Pluto Special processing |  |
| DPI / CABS files schedule |  |
| CARE File (inbound) | Library:  File Name:  LRECL(Record Length): |
| CARE File (Outbound)  Response file | Filename delivered to Pluto:  File Frequency (Days and Time): |
| CARE File (Outbound)  Acknowledgement file | Filename delivered to Pluto:  File Frequency (Days and Time): |
| Standard care directory name |  |