



Carrier Customer Bulletin

Date of Notice: April 10, 2020
Notice Number: NWF-20-0004
Category: Collocation Access Cards
Target Audience: Active Access Cardholders
Subject: Apply ZiPLY Fiber Stickers to Access Cards at Acquisition Close
Effective Date: **On or After May 1, 2020**

In March, Frontier distributed replacement Access Cards to all active cardholders accessing offices in the Northwest Four States of Washington, Idaho, Oregon and Montana. These replacement cards show expiration dates in the year 2021.

At close, the replacement Access Cards will remain active for the cardholders to access the newly acquired ZiPLY Fiber offices. However, to maintain your Access Card security compliance, you must take the following steps on or after the acquisition close date, prior to using the card to access a ZiPLY Fiber office.

- Distribute the ZiPLY Fiber stickers enclosed to your cardholders
- Each cardholder **on or after May 1, 2020** prior to accessing a ZiPLY Fiber Office shall:
 1. Remove the sticker backing from the ZiPLY Fiber label
 2. Apply the label to the front face of the Frontier Access Card
- Return any unused Access Cards and/or Access Card stickers to:
ZiPLY Fiber
135 Lake Street South, #155
Kirkland, WA 98033
- Report any additional Access Cards that have not received ZiPLY Fiber stickers via email to: accesscardrequest@ftr.com

If you have questions regarding the information provided in this notice, please email wholesale@nwfbr.com.